

## Safe Environment Ministry Volunteer Application & Training

All volunteers are required to complete the Safe Environment Training online. This training section will take about an hour and a half. You may pause to take a break just sign in to get started where you left off. Please read the information below before you begin. This training, once completed, is good for three (3) years.

- Register for a New Account
  - continue to next step to complete your information
- Select the Primary Parish/School at which you volunteer.
  - St. Michael the Archangel Parish – San Tan Valley, AZ
- Please select a Role
  - Click on Choose a Role and scroll down to
    - Volunteer
- I participate as a/an:
  - F. Volunteer: High Level
    - DoT requires all volunteers to be “High Level”
  - Click “I am not a robot”
- There will be three videos to watch each followed by questions that you would need to answer following each video.
- After the videos there will be four more sections:
  - Code of Conduct (read and acknowledge at the end)
  - Guidelines for the Prevention of and Response to Sexual Misconduct. (read and acknowledge at the end)
  - Mandatory Reporting Procedure (read and acknowledge at the end)
  - Individual Affirmation (question/answer page)
    - Click on “Curriculum Pages Completed”
  - You are DONE
    - You can print a certificate
- You will receive an email within a few days from:
  - **webamster@cmgconnect.org**

- To thank you for completing the curriculum in the CMG Connect platform.
- The next line will say if you have completed the Safe Environment Program, your level and date completed.

Keep this information for when you receive the email from the Diocese of Tucson to assist in getting through the process.

Thank you for becoming a volunteer at St. Michael the Archangel. Once we receive notice that you have completed the Safe Environment Application and Training the ministry leader(s) will contact you, if they have not already done so, to schedule your ministry training.

Any questions please contact:

Elisa Victoria

Safe Environment Officer

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[secretary@stmichaels77.org](mailto:secretary@stmichaels77.org)